

## Instrucciones de Iniciar una Sesión en la Cuenta de Google por la Primera Vez

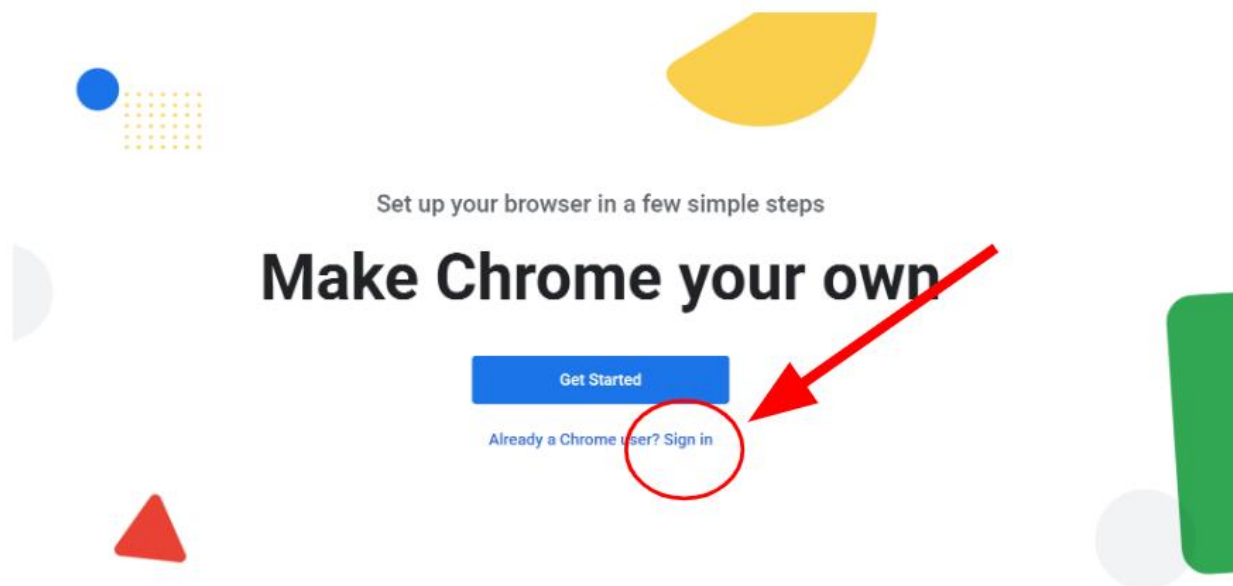
Las instrucciones de abajo muestran cómo iniciar una sesión usando el navegador de Chrome.



Es mejor usar el navegador de Chrome cuando inicia una sesión en Google.

**Nota:** Envía un correo electrónico al maestro de su hijo para obtener el nombre del uso (correo electrónico) y contraseña de su hijo/a.

1. Abre el navegador de Google Chrome. Si no hay nadie conectado a Google, verá la página de abajo. Haga clic en el botón de “sign in (iniciar)”.



2. Escriba la dirección de correo electrónico de su estudiante y haga clic en “Next (Siguiete)”

Google

## Sign in to Chrome

Sign in with your Google Account to get your bookmarks, history, passwords, and other settings on all your devices

Email or phone

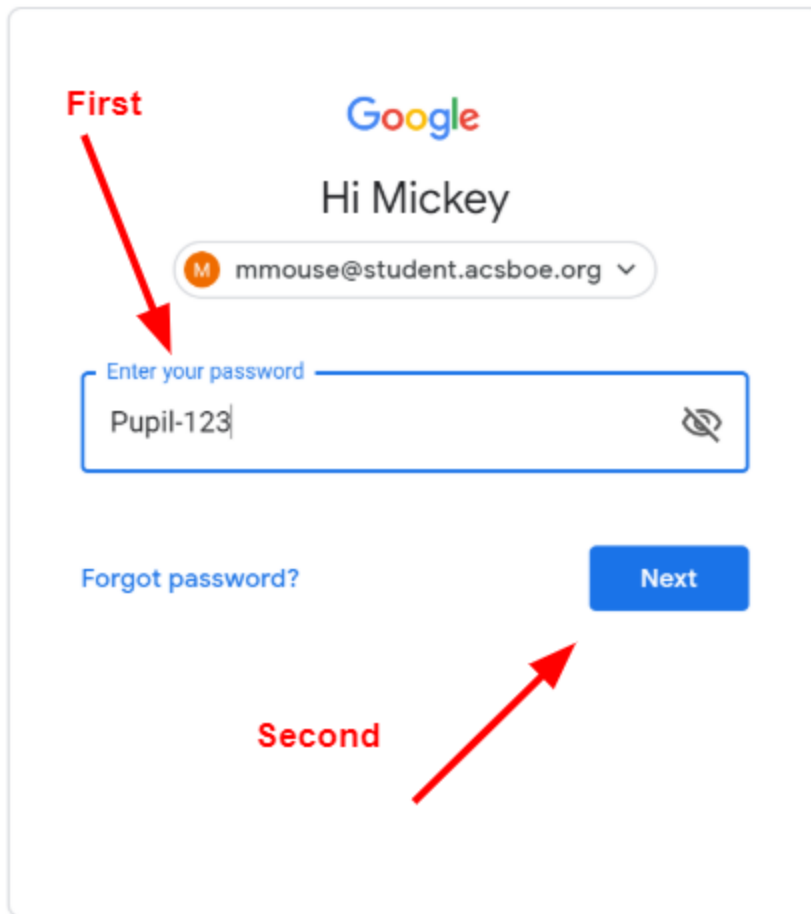
[Forgot email?](#)

Not your computer? Use guest mode to sign in privately.  
[Learn more](#)

[Create account](#)

[Next](#)

3. Si es la primera vez que el estudiante inicia una sesión, utiliza la contraseña **Pupil-123** y haga clic en “Next (Siguiete)” (Vea abajo):



The image shows a Google login interface. At the top, the Google logo is displayed. Below it, the text "Hi Mickey" is shown. A dropdown menu contains the email address "mmouse@student.acsboe.org" with a small "M" icon and a downward arrow. Below the email field is a password input field with the placeholder text "Enter your password" and the text "Pupil-123" entered. A red arrow labeled "First" points to the password field. To the right of the password field is an eye icon. Below the password field, there is a link "Forgot password?" and a blue button labeled "Next". A red arrow labeled "Second" points to the "Next" button.

4. Desplácese hacia abajo en la página siguiente y haga clic en “Accept (Aceptar)” para aceptar los permisos de Google.



**Google**  
Hi Mickey

Welcome to your new account

Welcome to your new account. `mimouse@student.acsboe.org`. Your account is compatible with many **Google services** (<https://support.google.com/a/answer/181865>), but your `student.acsboe.org` administrator decides which services you may access using your account. For tips about using your new account, visit the **Google Help Center** (<https://support.google.com/a/users/answer/161937>).

When you use Google services, your domain administrator will have access to your `mimouse@student.acsboe.org` account information, including any data you share with this account in Google services. You can learn more here (<https://support.google.com/accounts/answer/181862>), or by consulting your organization's privacy policy, if one exists. You can choose to maintain a separate account for your personal use of any Google services, including email. If you have multiple Google accounts, you can **manage which account you use with Google services and switch between them** (<https://www.google.com/settings/manager/accounts/>), whenever you choose. Your username and profile picture can help you ensure that you're using the intended account.

If your organization provides you access to the **G Suite core services** ([https://www.google.com/apps/intl/en/terms/user\\_features.html](https://www.google.com/apps/intl/en/terms/user_features.html)), your use of those services is governed by your organization's G Suite agreement. Any other Google services your administrator enables ("Additional Services") are available to you under the **Google Terms of Service** (<https://accounts.google.com/TOS>) and the **Google Privacy Policy** (<https://www.google.com/policies/privacy/>). Certain Additional Services may also have **service-specific terms** (<https://support.google.com/a/answer/181865>). Your use of any services your administrator allows you to access constitutes acceptance of applicable service-specific terms.

Click "Accept" below to indicate that you understand this description of how your `mimouse@student.acsboe.org` account works and agree to the **Google Terms of Service** (<https://accounts.google.com/TOS>) and the **Google Privacy Policy** (<https://www.google.com/policies/privacy/>).

5. Se le pedirá que cambie la contraseña de su estudiante. Por favor, cambielo a la contraseña que le dio el maestro de su hijo. La contraseña terminará en **-acs**. Después, haga clic en “Change password (Cambiar contraseña).”

*\* Google le aconsejara que cree una contraseña más larga. Por favor, ignore esa sugerencia. El departamento de tecnología de las Escuelas de la Ciudad de Alabaster cree las contraseñas fuertes para todos los estudiantes.*

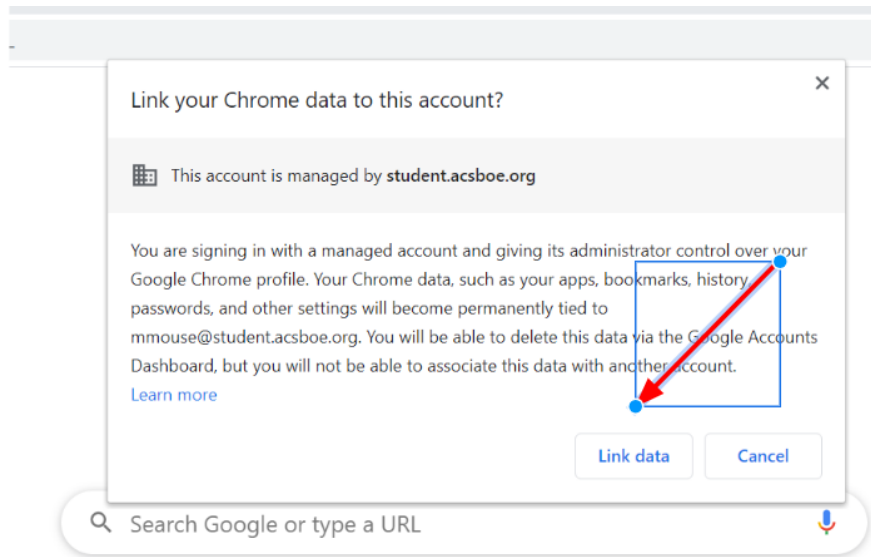
The image shows a password change interface. At the top, there is a label "New password" above a text input field containing "123-acs". To the right of the input field is an eye icon. Below the input field, a red error message reads "Please choose a longer password." Underneath this, the text "Password strength: Too short" is displayed, followed by a detailed instruction: "Use at least 8 characters. Don't use a password from another site, or something too obvious like your pet's name. Why?". Below the error messages is a "Confirm new password" label above another text input field containing "123-acs", also with an eye icon to its right. A red bracket on the right side of the form groups the error messages and the strength warning, with the word "First" written in red next to it. At the bottom left, there is a blue button with the text "CHANGE PASSWORD" in white. A red arrow points from the word "Second" (written in red on the right) to this button.

Cuando se haya cambiado la contraseña de sus alumnos, Google le pedirá que sincronice la cuenta con Chrome. Esto ayudará a guardar sus aplicaciones, enlaces, y marcadores del estudiantes. El departamento de tecnología alienta a los estudiantes a sincronizarse con Chrome.

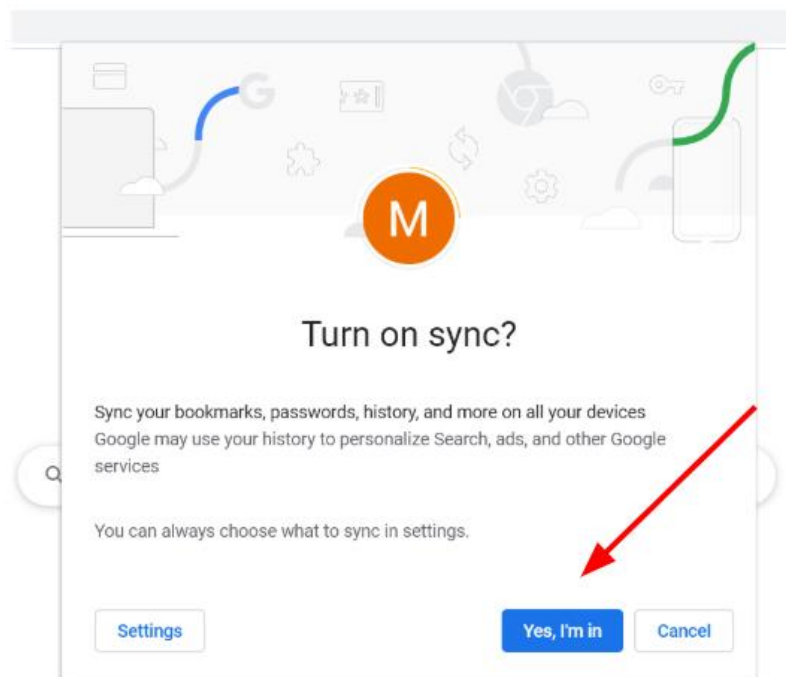
Ve abajo las instrucciones en cómo sincronizar con Chrome:

Para sincronizar con Chrome:

1. Haga clic en “Link Data (Los datos del enlace)” cuando se le solicite.



2. Haga clic en “Yes, I’m in” (Sí estoy en).



Vera la primera inicial de su hijo/a en la esquina superior derecha del navegador.

[Click here for directions on logging in to Clever.](#) Haga clic aquí para las instrucciones de iniciar en Clever.

***Tenga en cuenta que el departamento de tecnología le recomienda encarecidamente que cierre sesión en la cuenta de su estudiante después de usar.***

Si tiene problemas para iniciar sesión, envíe un correo electrónico al maestro de su hijo.