

**INVITATION FOR BIDS BY CITY OF ALABASTER BOARD OF EDUCATION
ACS BID # 2019-01 – SUPPLY & INSTALL INTERACTIVE EQUIPMENT**

Mandatory Pre-Bid Conference: January 31, 2019 - 10:00 a.m. at Former Thompson High School Campus, 100 Warrior Dr., Alabaster, AL 35007
Bid Submission Deadline: February 21, 2019 - 2:00 p.m.
Location to Submit Bids & for Bid Opening Alabaster BOE Central Office, 1953 Municipal Way, Suite 200, Alabaster, AL 35007

Sealed bids will be received by the City of Alabaster Board of Education (“Board”) at the above referenced location until 2:00 p.m. on February 21, 2019 for the successful contractor (“Contractor”) to supply, deliver, configure and install certain interactive instructional projection solutions (including panels, projectors, wiring and associated materials, collectively “Equipment”) at Board Schools as are specified in the Bidder Information materials. These bids then will be opened and publicly read as soon thereafter as reasonably feasible.

Bidder Information materials containing the Specifications, Bid Response forms, and Contract and Contractor requirements are available on the Board’s website or may be obtained by contacting Anthony Kingston, the Board’s Coordinator of Technology, at Anthony.Kingston@acsboe.org. Questions about the Specifications, the Contract requirements and the bid process also may be directed to Mr. Kingston at his email address.

The Board will conduct a mandatory pre-bid conference concerning this Bid on January 31, 2019 at 10:00 a.m. at the above designated location.

Each bidder is responsible to make arrangements so that its bid is actually received by the Board at the above designated address on or before the Bid submittal deadline, to complete its bid on the Bidder Response Form and to return all requested information with its bid. Envelopes containing bids must be sealed and sent postpaid or hand delivered and marked on the lower left had corner with the name of bidder, the designation “ACS Bid # 2019 -01, Supply & Install Interactive Equipment” and the date/time of bid opening as specified in this Invitation.

The Board will award the Contract pursuant to the applicable competitive bid laws of the State of Alabama to a responsive and responsible bidder that, in the reasonable determination of the Board, submits the most advantageous bid. This determination will be made based on factors other than price, and include the following: price, quality of service to prior customers on like contracts, overall responsiveness to specifications, and nature of the bidder’s professional development/training program required in the Contract.

The Board reserves the right to reject any or all bids, to waive any informality in them, and to accept or reject any items of any bids.

s/ Linda Agee, CSFO

January 24, 2019