



PLAN FOR CONTINUED IN-PERSON INSTRUCTION 2021-2022

General Guidance

June 2021

Revised August 2021

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Superintendent
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Alabaster City Schools Contacts

CREEK VIEW ELEMENTARY

205-685-6100

Principal - Ms. Charissa Cole
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School Nurse - Ms. Alexis Gregory, RN
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MEADOW VIEW ELEMENTARY

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Registrar - Ms. Teresa Davenport
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School Nurse - Ms. Jill Smith, RN
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205-685-6200

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School Nurse - Ms. Laurie Brinkerhoff, LPN
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THOMPSON MIDDLE

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Registrars

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THOMPSON HIGH

205-685-6700

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Registrar - Ms. Sue Dennis
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Attendance Clerk - Ms. Beth Eddings
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School Nurse - Ms. Lauri Davis, LPN
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Introduction

Dear Warrior Family:

Since March of 2020, the COVID-19 pandemic has resulted in unprecedented challenges to society across the globe. With careful planning, we were able to mitigate the spread of the virus as much as possible, resulting in a successful 2020-21 school year. As we prepare for the upcoming school year, we remain committed to the safety of our students and staff and anticipate a greater sense of normalcy in the months ahead. We have worked diligently on a plan of action that outlines an efficient and equitable school year for all with a focus on normal operations.

This plan has been developed using guidance from the Alabama Department of Public Health (ADPH) and the Alabama State Department of Education (ALSDE). We have thoroughly considered the policies, practices, and strategies that best promote the health and safety of our students and staff when resuming normal school operations. **The contents of this plan will serve as a living document and may change if additional guidance is provided from these agencies, Governor Kay Ivey, and/or the Alabama High School Athletic Association.**

We are grateful to our families and the Alabaster community for their continued patience, support, and encouragement. Schools are critical components of communities and have a profound impact on the well-being, growth, and enrichment of students and their families. As always, keeping our students and staff safe remains a top priority.

We will get through this together.

Sincerely,

L. Wayne Vickers, Ed.D.
Superintendent

Important Dates

August 2021

Online registration for all students.

August 2-4, 2021

- Affidavits for enrollment, by appointment only, at Central Office
- Please call 205-663-8400 for an appointment

August 5, 2021

Teachers return to campuses

August 17, 2021 – August 31, 2021

Virtual Open House/Warrior Day (Teacher videos posted by August 17)

August TBD

- Staggered Open House for new students and students in grades Pre-K, K, 4th, 6th, and 9th
- Champions Virtual Academy Orientation for Students and Parents/Guardians

August 19, 2021

First day of school for students (Virtual and Traditional)

Instructional Delivery Options

TRADITIONAL LEARNING

Students physically attend classes in a traditional, on-campus setting. Instruction is in-person with the student's teacher(s) each day. Instruction will include paper and digital resources. Traditional learning may transition to remote learning should adverse health conditions warrant.

REMOTE LEARNING (*In the event of quarantine/isolation, long-term absences, or school closure only*)

Traditional students will receive instruction from their teacher(s) at home. This will include paper and digital learning for grades K-2. Grades 3-12 will receive instruction digitally via Google Classroom and Google Meet. *Note: There will be no on-campus remote learning.*

- Remote learning will be used in the event of extended building closure.
- Remote learning will be used in the event of student quarantine or long-term absences.
- Remote learning will be used in the event that ACS has to implement alternate schedules.

VIRTUAL LEARNING (GRADES K-12)

Students who choose the Alabaster City Schools' Champions Virtual Academy option will receive virtual, at-home instruction. All learning will be digital via an online platform such as Edgenuity or Google Classroom. Internet access at home is required. Students must use a personally owned compatible computer/device or an ACS-owned Chromebook computer.

Wellness

*FACIAL COVERINGS

***Updated 9/2/2021 – Due to the increase of cases and isolation due to close contact, Alabaster City Schools requires the use of masks/facial coverings while indoors in ACS facilities, including indoor athletic/extracurricular events. This will go into effect 9/7/2021 until further notice.**

***Updated October 6, 2021 – Effective October 8, 2021 at 3:30 PM, Alabaster City Schools recommends all students, staff, and visitors wear facial coverings while inside the school buildings.**

Under the current CDC order governing transportation conveyances, **all students and staff must wear masks on school buses**, subject to health, safety, or disability-related exemptions. Inside the school building, **the wearing of masks is recommended for all staff, students, and visitors.** Parents/Guardians are asked to continually educate students on the importance of maintaining a physical distance of at least three feet, when possible, as well as encouraging the correct use of facial coverings/masks both in and out of the school setting. Under current guidance, wearing a mask/facial covering correctly is one factor that may significantly lessen the possibility of an individual having to miss school or work in the event of exposure to COVID-19.

STUDENT NEEDS

- Each school will provide a supply list for students.
- Parents/Guardians should provide their students with facial coverings.
- ACS strongly recommends students have a water bottle labeled with their name.

HOME SCREENING

Home is the first, and most important, point on the screening continuum.

- Parents/Guardians should screen and monitor their children for any signs of illness including fever or chills; cough; shortness of breath or difficulty breathing; fatigue; muscle or body aches; headache; new loss of taste or smell; sore throat; congestion or runny nose; nausea or vomiting; and diarrhea, and keep their child home if they have any symptoms of illness.
- Parents/Guardians should take the student's temperature before leaving for school. Students with a temperature of 100.4 or above should not attend school and are advised to consult their medical professional.

ISOLATION SPACE

- Students who exhibit symptoms of illness will be sent to the nurse immediately.
- Schools will provide an area of isolation for symptomatic students.
- Parents/Guardians will be contacted immediately to pick up their child. Every effort should be made to pick a child up within the hour.

ALABASTER CITY SCHOOLS' PERSONS WITH COVID-19

All persons (employees, students) who are diagnosed with COVID-19 should immediately notify their school nurse and complete the online ACS COVID-19 Self Reporting Form:

<https://www.acsboe.org/COVIDSelfReport>

Please check the Alabama Department of Public Health's website for the Isolation and Quarantine Timeframes for COVID-19 and follow their guidance.

This guidance is subject to change pending future binding health orders or proclamations.

COVID-19 IN THE HOUSEHOLD AND CLOSE CONTACTS

- Before returning, individuals must meet the applicable ADPH guidelines for returning to work or school. Refer to the ADPH Schools K-12 website link [here](#).
- Students and employees who exhibit symptoms or test positive must follow the recommendations of their medical provider and ADPH before returning to campus. If a student is on home quarantine/isolation, they will be immediately placed on remote learning to avoid loss of instructional time.

NOTIFICATION OF EXPOSURE

- Notification of COVID-19 exposure will not be possible in all instances due to many circumstances, and, where notice is provided, the information that is shared may be general in nature and of limited utility.
- If ACS is notified of a positive test of COVID-19, ACS will, where ACS believes it to be both practicable and appropriate, provide notice.
- In light of the limitations inherent with providing notice, ACS strongly encourages students, parents/guardians, and employees to continuously and regularly self-monitor for symptoms of COVID-19 at home, regardless of the learning option that is selected.
- All contact tracing is the responsibility of the Alabama Department of Public Health.
- Students who are masked and socially distanced will not be considered in close contact.

STUDENT AND STAFF SOCIAL-EMOTIONAL WELLBEING

- Alabaster City Schools is committed to educating the whole child. Alabaster City Schools has comprehensive student support systems including a school social worker, school-based mental health and community resources. If parents/guardians feel their student needs additional support, please contact the school counselor or email mental.health@acsboe.org.
- All staff will be trained on Youth Mental Health First Aid prior to the start of the school year.
- Students will check in to the Rhithm app (as appropriate) to meet their social-emotional learning needs and will be connected to trained counselors if additional support is needed.
- Referrals to tiered interventions will be implemented to support students including large-group guidance, small-group counseling, the Peer Helper Program, social work interns, and school-based mental health services. The 2018 SRSS-IE screener may be used to help target interventions as needed.
- ACS has a crisis response team to focus on student and staff mental health and wellness. The district mental health liaison can be emailed at mental.health@acsboe.org with concerns or for resources.
- ACS staff have access to the Employee Assistance Program.

Operations and Facilities

TRANSPORTATION

- **Due to the current CDC order regarding transportation, all students and staff must wear masks on school buses, subject to health, safety, or disability-related exemptions. Learn more [here](#).**
- Bus transportation may be temporarily suspended, modified, or adjusted due to community spread and/or staffing concerns.
- All buses will be cleaned and sanitized before each route.
- Drivers will focus on cleaning handrails and high-touch areas before each route.
- In the event of a positive COVID-19 test, the affected bus will be cleaned with T360 disinfectant machines.
- Students are encouraged to physically distance at bus stops to minimize the congregation of people from different households.
- ACS will provide bus drivers with personal protective equipment (PPE).
- ACS bus drivers will assign seats. Students should be in the same seats every day.
- ACS will open roof hatches or windows (when weather permits) to keep fresh air circulating. It is acceptable to utilize A/C on buses, but an attempt will be made to have fresh air circulating, as well.

ENHANCED FACILITY CLEANING

- All school campuses will undergo enhanced cleaning operations on a daily basis.
- Frequently touched surfaces, including lights, doors, benches, bathrooms, and water fountains, will undergo multiple cleanings throughout the day.
- Signage will be placed in all schools regarding frequent hand washing, cough and sneeze etiquette, and proper use of tissues.
- All staff will be trained on universal precautions, cross-contamination and maintaining a healthy classroom.
- Students may fill and use personal water bottles.
- Hand soap or hand sanitizer, tissue, and waste baskets will be in every room that holds students.
- Hand soap or hand sanitizer will be made available on each hall in the school.

- Classrooms that have a confirmed COVID-19 diagnosis will not be utilized until the room is cleaned and sanitized by custodial staff with a T360 disinfectant machine.
- All restrooms will be stocked regularly with soap and paper towels.
- Air filters for the individual school will be changed regularly.

WATER FOUNTAINS

- Students are encouraged to bring their own water bottles that can be refilled. Parents/Guardians should label water bottles with their child's name.
- Small cups will be placed near all water fountains. Drinking directly from water fountains will be prohibited.

LOCKERS

- Custodial staff will clean and disinfect athletic lockers around athletic practice schedules.
- TMS will provide a plan regarding academic locker use.
- PE lockers will not be issued at TMS or THS.

SIGNAGE

- Signage will be placed in all schools about frequent hand washing, cough and sneeze etiquette, and proper use of tissues.

CLASSROOM ORGANIZATION

To the greatest degree possible:

- Students desks will be spaced to allow for distancing.
- Tables will have limited seating to accommodate distancing.
- Tables and desks will all be facing one direction to limit face-to-face interaction.

TEXTBOOKS

Normal classroom operations.

LIBRARY BOOKS

Normal library operations when possible.

INSTRUCTIONAL FIELD TRIPS

Additional information will be forth coming.

GUESTS

Visitors/Parents will be allowed in the main office for check-in/checkout.

CHILD NUTRITION PROGRAM

- All Alabaster City Schools students will receive breakfast and lunch at no charge for the upcoming school year 2021-2022. Families still need to fill out the free and reduced online application for federal funding for our schools also for discounts on programs and eligibility for programs like P-EBT to receive more help.
- Occupancy in cafeterias will be reduced by:
 - Spaced seating (utilizing outdoor space as practicable and appropriate).
 - Rotating schedules for eating in the cafeteria and classrooms.
- ACS will continue standard operating procedures while taking additional preventive measures such as:
 - Washing hands before and after meal service for students and staff.
 - Providing hand soap and/or hand sanitizer for students and staff when entering a serving area.
 - Cleaning of cafeterias and high-touch surfaces throughout the school day.
 - Using disposable plates, utensils, etc.
- CNP staff will be encouraged to wear face coverings and gloves at all times when in contact with students and staff per health department regulations.
- Visitors will be allowed for breakfast and/or lunch beginning November 16, 2021. Numbers may be limited due to space.
- No visitors will be allowed for Thanksgiving Lunch.
- Students who bring meals from home will need to pack items that do not require heating or reheating.
- All food items and beverages should be sent with the student.
- Snacks and food items are limited to each child. No items may be brought from home for a class or group of students.
- Staff and students are strongly encouraged to make prepayments through MySchoolBucks_ <https://www.myschoolbucks.com> to limit contact with cash transactions. If cash payments are made, change will not be given. The excess funds will be placed in the student's account.
- If a parent/guardian needs to apply for free or reduced lunch, please complete the online form: <https://www.myschoolapps.com>.

Instruction and Technology

INSTRUCTIONAL DELIVERY

Alabaster City Schools defines traditional and virtual frameworks as follows:

TRADITIONAL LEARNING

Students physically attend classes in a traditional, on-campus setting. Instruction is in-person with the student's teacher(s) each day. Instruction will include paper and digital resources. Traditional learning may transition to remote learning should adverse health conditions warrant. Students may transition between traditional and virtual settings at the end of the semester.

REMOTE LEARNING (In the event of quarantine/isolation, long-term absences, or school closure only)

Traditional students will receive instruction from their teacher(s) at home. This will include paper and digital learning for grades K-2. Grades 3-12 will receive instruction digitally via Google Classroom and Google Meet. *Note: There will be no on-campus remote learning.*

- Remote learning will be used in the event of extended building closure.
- Remote learning will be used in the event of student quarantine or long-term absences.
- Remote learning will be used in the event that ACS has to implement alternate schedules.

VIRTUAL LEARNING (GRADES K-12)

Students who choose the Alabaster City Schools' Champions Virtual Academy option will receive virtual, at-home instruction. All learning will be digital via an online platform such as Edgenuity or Google Classroom. Internet access at home is required. Students must use a personally owned compatible computer/device or an ACS-owned Chromebook computer. During this transitional time, we will open Champions Virtual Academy for grades K-5. The Champions Virtual Academy application will also reopen for grades 6-12.

TRADITIONAL LEARNING

- The students will physically attend school daily and receive face-to-face instruction from their teacher(s).
 - Regular cleaning of the classroom and supplies will take place.
- Teachers will incorporate digital and virtual tools into each lesson or unit to ensure students are familiar with these tools in the event that the district must move to remote learning.

REMOTE LEARNING FOR TRADITIONAL STUDENTS (in the event of quarantine/isolation, long-term absences, or school closure only)

- Health conditions may require traditional learning students to transition to remote learning for a temporary period of time. This is not to be confused with virtual learning, which is a separate program for grades K-12.
- Remote learning for traditional students may include:
 - Alternate schedule: attending school two days a week with remote learning three days a week.
 - Extended building closure: full remote learning for all students and staff.
 - Quarantine/Extended absences: full remote learning for impacted students.
- Regular school hours will be maintained by students and staff.
- Teachers will continue standards-based, quality instruction for their students through Google Classroom and Google Meet. Lessons will be a continuance of traditional instruction and will be planned with the same rigor as all other lessons.
- Grades will be earned for assignments and entered into PowerSchool.

Remote Learning - Alternate Schedule (if deemed necessary)

Per health conditions, Alabaster City Schools may determine that traditional students need to participate in an A/B schedule with remote learning for a set period of time to help reduce the spread of COVID-19 or other illnesses.

- Students designated “A” students would attend a regular school day on Monday/Tuesday, receive remote instruction on Thursday/Friday and participate in remote learning on Wednesday. All remote instruction would be led by the students’ classroom teacher(s) via Google Classroom.
- Students designated “B” students would attend a regular school day on Thursday/Friday, receive remote instruction on Monday/Tuesday and participate in remote learning on Wednesday. All remote instruction would be led by the students’ classroom teacher(s) via Google Classroom.
- All students residing at the same address would be assigned the same schedule in order to assist families.

Remote Learning - Extended Building Closure (if deemed necessary)

In the event of an extended building closure, students will participate in Google Meets every week for each class. The dates and times will be posted in Google Classroom on Monday by 8:00 AM. The meeting will aid students with mastering standards via direct instruction and answering student questions. Additional small groups and intervention can be scheduled as necessary.

Remote Learning - Extended Student Absence

Students at home due to quarantine/isolation or extended absences will immediately enter remote learning to avoid loss of instruction.

CHAMPIONS VIRTUAL ACADEMY (GRADES K-5)

- Families may complete a Google Form for their student(s) to participate in virtual learning from home instead of the traditional classroom.
- Students will be enrolled in Alabaster City Schools Champions Virtual Academy (CVA) but will still remain an ACS student.
- Parents/Guardians will serve as the student’s success coach and will support learning.
- Parents/Guardians are responsible for providing and maintaining consistent internet access.
- Students must use a personally owned compatible computer/device or an ACS-owned Chromebook computer. Ensure that the device used for virtual learning contains a working camera, microphone, and speakers.
- Students enrolled in CVA are assigned coursework via a digital platform. ACS teachers will monitor online learning.
- Students participating in virtual learning will maintain the same pace, rigor, and grading policies as those who are meeting in the traditional classroom.
- Struggling or failing students may be required to return to their local school for support. (Exceptions may apply for medically fragile students.)
- Daily attendance is required of virtual students and is satisfied by logging in each school day and actively working daily. Attendance/Truancy consequences will be applied per Alabaster City Schools Code of Conduct.
- Limited on-campus attendance will be required for state-mandated testing and other attendance required events.
- Transportation to and from the student’s local school will be the responsibility of the parent/guardian.
- Virtual students will follow Alabaster City Schools Code of Conduct rules and be subject to consequences.
- For detailed information on the Champions Virtual Academy, see the [CVA handbook for grades K-5 here](#).

CHAMPIONS VIRTUAL ACADEMY (GRADES 6-12)

- Families may complete a Google Form for their student(s) to participate in virtual learning from home instead of the traditional classroom.
- Students will be enrolled in Alabaster City Schools Champions Virtual Academy (CVA) but will still remain an ACS student and may participate in extracurricular and athletic activities (as appropriate and feasible).
- Parents/Guardians will serve as the student's success coach and will support learning.
- Parents/Guardians are responsible for providing and maintaining consistent internet access.
- Students must use a personally owned compatible computer/device or an ACS-owned Chromebook computer.
- Students enrolled in CVA are assigned coursework via a digital platform. ACS teachers will monitor online learning.
- There is a limited course selection as compared to traditional school. Counselors may guide students in choosing courses that are appropriate for their goals and ACS compatibility.
- Limited course offerings may affect a student's ability to earn an advanced diploma for students. Consult the student's counselor to discuss diploma options and course weights.
- Limited course offerings may affect a student's NCAA eligibility. Consult the student's counselor to discuss NCAA eligibility.
- If families choose for their student to return to traditional school, some online courses may not transfer to those offered at the local school. The student would then need to continue online for the semester or school year in a computer lab at the local school.
- Students participating in virtual learning will maintain the same pace, rigor, and grading policies as those who are meeting in the traditional classroom.
- Struggling or failing students may be required to return to their local school for support. (Exceptions may apply for medically fragile students.)
- Daily attendance is required of virtual students and is satisfied by logging in each school day and actively working for a minimum of four hours daily. Attendance/Truancy consequences will be applied per Alabaster City Schools Code of Conduct.
- Limited on-campus attendance will be required for state-mandated testing and other attendance required events. Students may be required to take major course assessments on campus with a proctor at the teacher's discretion. (Exceptions may apply for medically fragile students.)
- Transportation to and from the student's local school will be the responsibility of the parent/guardian.
- Virtual students will follow Alabaster City Schools Code of Conduct rules and be subject to consequences.
- For detailed information on the Champions Virtual Academy, see the [CVA handbook for grades 6-12 here](#).

STUDENTS WITH EXCEPTIONAL NEEDS

- At the core of what ACS aims to deliver to all of our special populations is individualized programming based on each student’s unique needs and circumstances. While IDEA and Section 504 program, eligibility, development, and implementation will continue through standard practices and meetings, the following points are particular points that bear emphasis looking forward.
- For students who enroll in ACS Champions Virtual Academy, IEPs and Section 504 plans will be amended, either through team meetings or written agreement, to reflect the provision of special education, related services, and other supports and programming in a virtual setting.
- For students returning to the traditional setting from ACS Champions Virtual Academy, IEPs and Section 504 plans will be amended either through team meetings or written agreement, to reflect the provision of special education, related services, and other supports in programming, in-person in a traditional school setting.
- Students with special health considerations should be in communication with their local school’s educational support committee. The committee will aid students with their learning assignments and determine what modifications or accommodations are needed for participation in their chosen school program.
- ACS will consider students’ specific needs around accessibility and provide assistive technology if needed for students to be able to fully participate in their chosen school program.
- Referral-Eligibility meetings, IEP meetings, Section 504 meetings, and Transition meetings may be held in-person or virtually (by parent/guardian choice) with parents/guardians and all the team members.
- In accordance with the Alabama Literacy Act, students with specific disabilities in reading or with reading deficits will receive an intervention and/or accommodation plan that will support reading deficits being addressed in the student’s IEP, and parents/guardians will be notified within 15 days of the student’s identification.

ENGLISH LEARNERS

- I-ELP plans will be written according to ACCESS for ELLs with 2.0 scores. English as a Second Language (ESL) teachers will adhere to federal and state guidelines for screening and completion of I-ELP plans.
- For English Learners who enroll in ACS Champions Virtual Academy, ESL teachers will work with virtual teachers on implementing accommodations and services in order for students to participate successfully in virtual learning.
- ESL teachers and general classroom teachers will collaborate continuously to share results from classroom screeners and diagnostic assessments to determine revisions and accommodations to the student I-ELP plan.
- At the beginning of the year, parent/guardian meetings will be offered in person and virtually (by parent/guardian choice).
- ESL teachers (with the assistance of bilingual paraprofessionals) will work with multilingual parents/guardians who choose ACS Champions Virtual Academy when the need arises.

ELEMENTARY ART AND MUSIC (PRE-K – 3RD GRADE)

Normal operations.

SPECIAL AREA CLASSROOMS (SCIENCE LABS, CAREER TECH, STEAM LABS, ETC.)

- Normal operations.
- Equipment used will be cleaned regularly.

COMPUTER LABS

- Normal operations.
- Keyboards and mice will be wiped with a soft cloth that has been sprayed with alcohol/water solution.

FLOOR, WALL, SMART OR SHARP INTERACTIVE PANEL ACTIVITY

- Normal operations.
- Carpets will be sprayed with disinfectant on a regular basis.

SMALL GROUPS AND PULL-OUTS OR PUSH-INS

- Students may participate in small-group instruction. Pull-out instruction for interventions will occur.

PHYSICAL EDUCATION

Normal operations.

FORMATIVE AND STATE-REQUIRED ASSESSMENTS

- All students will participate in district and state-mandated assessments.
- Champions Virtual Academy students will be required to take state-mandated assessments in the local school and any required district testing.
- All students will follow the Alabama State Department Student Assessment Calendar.

School Procedures

GRADES K-12 REGISTRATION

- All registration should be completed online. Returning students will be sent codes to complete online registration in early August. Online registration should be completed at <https://www.acsboe.org/OnlineRegistration>.
Note: Parents/Guardians must have their child's Snapcode to complete the online registration.
- New students should visit their school's website to complete new student registration forms.
- All forms required, such as proof of residence for returning students and documentation required for new students, should be electronically submitted or dropped off at the school's drop box.
- If a parent/guardian is unable to submit registration electronically or drop off registration at the school, a computer will be available at each school and the Central Office.
- Affidavits will be completed by appointment only August 2-4, 2021. Appointments will be held at the Central Office. Please call 205-663-8400.
- School fees should be paid via MySchoolBucks: <https://www.myschoolbucks.com>.
- Students will not receive a schedule or be assigned a teacher if the registration process is not completed. If a student does not receive a schedule or a teacher assignment, please contact the school for assistance.

ENROLLMENT IN CHAMPIONS VIRTUAL ACADEMY (VIRTUAL SCHOOL) GRADES K-12

- Students who applied and were accepted to attend the full-time virtual school (Champions Virtual Academy) should complete the registration process at their local school.
- Students must reside in the city limits of Alabaster to attend the Champions Virtual Academy.

OPEN HOUSE

- Open House/Warrior Day will be held virtually. Each teacher will post a short video on their teacher webpage by August 17, 2021. The video will remain online for the month of August. The video will include all information traditionally given at open house and include a view of the classroom.
- Staggered, modified open house will be offered for students new to the system or new to the school (Pre-K, K, 4th, 6th, and 9th grades). Dates and times will be released by each school.

FIRST DAYS OF SCHOOL

- Traditional and virtual students will begin August 19, 2021.
- Parents/Guardians and guests may not enter the building on the first day, August 19.
- Each school will have specific arrival and dismissal procedures. These procedures will be communicated to students and parents/guardians by administrators.

ARRIVAL/DEPARTURE PROCEDURES

- Each school will communicate their arrival and departure procedures.
- Please review your student's local school procedures prior to the start of school.

MEDICATION DROP-OFF

- For students who require medication at school, each school will communicate a time and location for drop-off.
- The school nurse will be available to discuss student needs and collect medication and required forms.

ATTENDANCE

- School attendance is very important for the highest level of student success.
- Attendance and tardies will be monitored and enforced per the Code of Conduct.
- If a student tests positive for COVID-19 or isolates due to COVID-19, the student will move to remote learning to avoid loss of instruction.
- Incentives for attendance including exam exemptions, awards, etc., will be suspended this year.

EXCUSE FOR ABSENCES

- Students who are ill should not attend school.
- Parents/guardians can e-mail or fax written excuses for absences or send excuses to school with the student. Email is the most efficient way to ensure notes are received.
- Parents/Guardians can email the school with parent/guardian notes, etc.:
 - parent.mves@acsboe.org - Meadow View Elementary
 - parent.cves@acsboe.org - Creek View Elementary
 - parent.tis@acsboe.org - Thompson Intermediate
 - parent.tms@acsboe.org - Thompson Middle
 - parent.ths@acsboe.org - Thompson High
 - parent.aces@acsboe.org - Alternative School/ACES Program

CHECK-IN PROCEDURE/CHECK-OUT PROCEDURE

Specific procedures will be developed and issued by each school.

TRANSPORTATION CHANGES

- If a student must temporarily change their mode of transportation home, the parent/guardian must email their school's designated email address before 1:00 PM for verification.
- Parents/Guardians can email the school with parent/guardian notes, etc.:
 - parent.mves@acsboe.org - Meadow View Elementary
 - parent.cves@acsboe.org - Creek View Elementary
 - parent.tis@acsboe.org - Thompson Intermediate
 - parent.tms@acsboe.org - Thompson Middle
 - parent.ths@acsboe.org - Thompson High
 - parent.aces@acsboe.org - Alternative School/ACES Program

CO-CURRICULAR AND EXTRACURRICULAR ACTIVITIES

Normal operations.

AFTER-SCHOOL PROGRAMS

- The after-school care program will run as normal.
- If school buildings are closed, the after-school program will close.
- In addition, the program may close depending on the severity of COVID-19 spread.